

Permit Regulations

No permit will be issued until utilities are to the lot, unless contractor and homeowner agree to build without utilities. Utilities will not be installed to lot until rough grade (grade within 6 inches of final grade) has been established.

To schedule inspections call 722-0761. Required Inspections Include, but not limited to

- Footing
- Foundation
- Framing, Rough-In Electrical, Plumbing, and Mechanical
- Final

No premises shall be occupied until a **Certificate of Occupancy has been issued** by the Code Enforcement Director. If any part of the structure is occupied before Certificate of Occupancy is issued the **full value of the deposit is forfeited**.

If any of the above listed Inspections are not scheduled at the appropriate time, you will **forfeit 25%** of your deposit fee **for every** inspection that is not scheduled.

If construction begins **before a permit has been issued a stop work order** will be issued on the project and a **fine will be added** to the building permit. All fines and permit costs must be paid before the stop work order will be removed and construction can continue.

The issuance of this permit is for the work specified in the application filed. As a result, any unauthorized changes or alterations from the aforesaid application or plans will render this permit null and void. All corrections or alterations noted in any addendums issued by this department shall be made a part of the approved plans and shall be performed and incorporated into the work.

The issuance of this permit shall not be construed as approval to violate any City Ordinance or Code adopted by the City of Sioux Center.

The permit is valid for **one year**. Construction must commence within **6 months** from date of issuance. If not completed in one year you will forfeit 10% of your deposit fee every 30 days until the permit is finalized, unless you file for an extension. The extension will only be good for 180 days and you will be allowed two extensions per permit.

I, _____, **have read the Permit Regulations and agree to adhere to them.**

**** AN OWNER OR CONTRACTOR SIGNATURES MUST BE COMPLETED****

NO PERMIT WILL BE ISSUED UNTIL SIGNATURE IS COMPLETED