

January 30, 2020

The city council of the City of Sioux Center met on the above date in regular session at 4:00 p.m. in the city offices. Members present were Mayor David Krahlung and the following councilmen: W. Dale Den Herder, Eric Moerman, Dale Vander Berg, Jamie Van Ravenswaay, Randy Vreugdenhil. Others present were Scott Wynja, Murray Hulstein, Darryl Ten Pas, Dennis Dokter, Adam Fedders, Brian Van Engen, Josh Dorhout, Lee Van Meeteren, Maggie Landegent.

Opportunity was given for public input/communication. Parks Director Lee Van Meeteren shared the Diamond of the Year award. The council extended their congratulations to Lee and his department. The Mayor then announced he signed a Proclamation declaring Thursday, February 13, 2020 as Iowa Honeybee Day.

Darryl Ten Pas, Finance Director, submitted the consent agenda consisting of the minutes of January 2, 2020, bills, finance reports and appointment of Michelle Van Beek to the library board for council consideration. It was moved by Councilman Moerman and supported by Councilman Vander Berg to approve the consent agenda as submitted. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Krahlung declared the motion approved.

The finance director introduced Justin Jacobsma with Williams and Company who reviewed the FY2018-19 Certified Annual Financial Report with the city council. After review, it was moved by Councilman Vreugdenhil and supported by Councilman Van Ravenswaay to accept the FY 2018-19 Annual Financial Report. Upon voice vote, all councilmen voted Aye. Nays: none. Whereupon Mayor Krahlung Vreugdenhil declared the motion approved.

The City Manager Scott Wynja and Utilities Manager, Murray Hulstein introduced Jon Jacobson with Confluence Consultants, a Sioux Falls company who specialize in landscape, architecture, and urban planning and design. Jon gave a presentation on potential streetscape ideas for the upcoming Highway 75 project. They also recommended conducting a corridor study to attain a consistent “theme” for planning and development purposes. Confluence will be a subconsultant of DGR on the Highway 75 project. The council received the report for information and input.

The Assistant City Manager, Dennis Dokter submitted three separate property sites located near Highway 75 for potential commercial development. To assist with this development, the city was awarded a Ripple Effect Grant which provides financial assistance through matching funds. He reported that Confluence Consultants will be utilized for profession development services. It was moved by Councilman Van Ravenswaay and supported by Councilman Vreugdenhil to authorize an agreement between the City of Sioux Center and the Iowa Area Development Group for the Ripple Effect Grant. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Krahlung declared the motion approved.

It was then moved by Councilman Den Herder and supported by Councilman Van Ravenswaay to enter into a Professional Services Agreement with Confluence Consultants. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Krahlung declared the motion approved.

The utilities manager and the Assistant Utilities Manager, Adam Fedders, submitted bids that were received for the 2020 Steel Natural Gas Line Project and stated that a public hearing was scheduled to consider these bids. After reviewing the bids, it was moved by Councilman Moerman and supported by Councilman Van Ravenswaay to reject all bids received for the project.

The finance director submitted procedures necessary to move forward on the financing of the Gas Revenue Loans Notes, and to utilize the services of Ahlers & Cooney as bond counsel, and Piper/Sandler as underwriter. It was moved by Councilman Van Ravenswaay and supported by Councilman Vreugdenhil to authorize staff to execute the agreements with Ahlers & Cooney, and Piper/Sandler. Upon voice vote, all the Councilmen voted Aye. Nays: none. Whereupon Mayor Krahling declared the motion approved.

The finance director reported that in order to proceed with a few projects, he is recommending a revenue loan of not to exceed \$5.0M in Taxable Gas Revenue Capital Loan Notes for council consideration. The projects include improvements and extension to the gas utility, construction of a new gas pipeline, appurtenances and related site work. It was moved by Councilman Moerman and supported by Councilman Vreugdenhil to approve **RESOLUTION NO. SC-R-03-20, A RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$5,000,000 TAXABLE GAS REVENUE CAPITAL LOAN NOTES OF THE CITY OF SIOUX CENTER, STATE OF IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF**, thereby setting a public hearing date on February 19, 2020. Upon roll call vote, the vote was as follows: Ayes: Den Herder, Moerman, Vander Berg, Van Ravenswaay, Vreugdenhil. Nays: none. Whereupon Mayor Krahling declared the resolution approved. (A copy of the resolution is attached and does hereby become a part of these minutes.)

The utilities manager recommended the purchase of a new Ditch Witch model RT45A compact trencher for the natural gas and electric departments, along with a trade-in of two current trenchers. It was moved by Councilman Van Ravenswaay and supported by Councilman Den Herder to authorize staff to purchase a Ditch Witch RT45A compact trencher with a trade in price of \$38,670. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Krahling declared the motion approved.

The utilities manager submitted a recommendation to purchase a new Ford chassis to install an existing plow and box on, and to purchase a new sanding unit to be installed on an existing chassis. The total cost of these upgrades will be approximately \$130,000. It was moved by Councilman Vander Berg and supported by Councilman Van Ravenswaay to authorize the purchase of a new Ford chassis and sander box. Upon voice vote, all the councilman voted Aye. Nays: none Whereupon mayor Krahling declared the motion approved.

The city manager reported as part of the development of Fire Station No. 2, staff is recommending an agreement with KC Engineering from Sioux City for providing services related to design, bidding, contract and construction administration. It was moved by Councilman Moerman and supported by Councilman Den Herder to authorize an agreement with

KC Engineering. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Krahling declared the motion approved.

The finance director submitted a five-year capital improvement forecast that will help the city focus on upcoming strategic and financial needs. Projects included in the plan are a new substation, completing wastewater plant upgrades, enhancements to Highway 75 and bike trail extensions and various other projects. After discussion, the council received the report for information.

The finance director submitted the general fund budget for Fiscal Year 2020-2021 for city council discussion and review. The budget includes the proposal to reduce the tax rate by 1.87 percent, which represents the 11th consecutive year the rate has remained the same or decreased. The proposed new rate will be \$11.2560/1,000 of assessed valuation; this represents a .70% decrease in the tax rate on the city's portion of the tax bill which accounts for approximately 32% of the total tax bill. After review, it was moved by Councilman Van Ravenswaay and supported by Councilman Vreugdenhil to set a public hearing date for February 19, 2020 to adopt the FY 2020-21 budget. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Krahling declared the motion approved.

Other Business:

- The council heard a brief report on the upcoming census.

There being no further business, the meeting adjourned at 6:27 p.m.

David Krahling, Mayor

ATTEST: _____
Scott Wynja, City Clerk