



# City of Sioux Center

## Application for Building Permit

Please provide as much of the following information as possible.

Building Address \_\_\_\_\_

Subdivision \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_

Lot size \_\_\_\_\_ Zone \_\_\_\_\_

**Owner's Name** \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone (Home) \_\_\_\_\_

Phone (Cell) \_\_\_\_\_

**Contractor's Name** \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone (Office) \_\_\_\_\_

Phone (Cell) \_\_\_\_\_

Fax \_\_\_\_\_

**Who will pay for the Permit?**

Owner \_\_\_\_\_ Contractor \_\_\_\_\_

**Brief Description of Work and Cost of Project:**

\_\_\_\_\_  
\_\_\_\_\_

**Who is installing your:**

Electricity- \_\_\_\_\_

Plumbing- \_\_\_\_\_

Heating and Air- \_\_\_\_\_

**Type of Permit:**

Residential Building

Commercial Building

Remodeling a Building

**\*\*SUPPLY A PLAN OF THE PROPOSED PROJECT DRAWN TO SCALE!\*\***

**\*\*PERMIT REGULATIONS ON BACK SIDE\*\***

Code Administrator Use Only:

\_\_\_\_\_  
\_\_\_\_\_

**New Construction and Additions:**

Provide a list of windows and doors, including brand name, type, and U-values.

**Areas:**

- Main floor square feet \_\_\_\_\_
- 2<sup>nd</sup> story square feet \_\_\_\_\_
- Garage square feet \_\_\_\_\_  
Attached? Yes \_\_\_\_\_ No \_\_\_\_\_

**Basement:**

- Finished square feet \_\_\_\_\_
- Unfinished square feet \_\_\_\_\_

**Ceiling Insulation:**

- Standard: Square feet \_\_\_\_\_  
R-Value \_\_\_\_\_

**Wall Insulation:**

- Length of 1<sup>st</sup> floor insulated wall \_\_\_\_\_ ft. Height \_\_\_\_\_ ft.
- Wall type \_\_\_\_\_ R-Value \_\_\_\_\_
- Square feet of joist space \_\_\_\_\_
- R-Value \_\_\_\_\_

- Basement insulated wall  
Length \_\_\_\_\_ ft. R-Value \_\_\_\_\_  
Un-insulated length \_\_\_\_\_ ft.
- Basement wall height \_\_\_\_\_ ft.  
Depth below grade \_\_\_\_\_ ft.
- Indicate any changes in wall insulation values on the plans.

**Outside:**

- Deck/Patio/Porch:  
Type \_\_\_\_\_ Square Feet \_\_\_\_\_
- Lawn sprinkler system: Yes \_\_\_\_\_ No \_\_\_\_\_

**Appliance Efficiency:**

- Furnace AFUE (Annual Fuel Utilities Efficiency) \_\_\_\_\_
- Air Conditioner SEER (Seasonal Energy Efficiency Ratio) \_\_\_\_\_

**Slab Floor Insulation:**

- Perimeter (Length of slab edge) \_\_\_\_\_ ft. Depth of insulation \_\_\_\_\_ in.  
R-Value \_\_\_\_\_



# Permit Regulations

No permit will be issued until utilities are to lot, unless contractor and homeowner agree to build without utilities. Utilities will not be installed to lot until rough grade (grade within 6 inches of final grade) has been established.

No services to the house will be installed until rough grade as been established.

No premises shall be occupied until a Certificate of Occupancy has been issued by the Code Enforcement Director.

Required Inspections Include, but not limited to: 1-Footing; 2-Foundation; 3-Framing, Rough-In Electrical, Plumbing, and Mechanical; 4-Final. To Schedule Inspections call 722-0761 or 441-2073.

The issuance of this permit is for the work specified in the application filed. Therefore any unauthorized changes or alterations from the aforesaid application or plans will render this permit null and void. All corrections or alterations noted in any addendums issued by this department shall be made a part of the approved plans and shall be performed and incorporated into the work.

The issuance of this permit shall not be construed as approval to violate any City Ordinance or City Code adopted by the City of Sioux Center.

If any of the above listed Inspections are not scheduled at the appropriate time, you will forfeit 25% of your deposit fee for every inspection that is not scheduled.

The permit is valid for **one year**. If not completed in one year you will forfeit 10% of your deposit fee every 30 days until the permit is finalized, unless you file for an extension. The extension will only be good for six months and will be allowed two extensions per permit.

I, \_\_\_\_\_, *the owner have read the Permit Regulations and agree to adhere to them.*  
(owner's name)

I, \_\_\_\_\_, *the contractor have read the Permit Regulations and agree to adhere to them.*  
(contractor's name)

## **Other Building Code Information:**

- Egress: All sleeping areas must be provided with egress directly to outdoors by either a door or an approved window, which meets egress requirements.
  - Smoke Detectors: In new construction, or when work requiring a permit occurs, smoke detectors shall be installed in the living unit in the following manner. In dwelling units, smoke detectors must be installed in every sleeping area and every area giving access to a sleeping area. They shall receive their power from the building wiring and shall have a battery backup. When more than one smoke alarm is required, the alarm devices shall be interconnected in such a manner that the actuation of one alarm will activate all of the alarms.
  - Tempered Glass is required in:
    - Any window that has a pane of glass greater in area than 9 square feet and the lower edge of the glass is within 18 inches of the floor.
    - Any window that is part of a wall enclosing a tub or shower and the lower edge of the glass is within 60 inches of the standing surface.
    - Any window adjacent (within 36 inches) to stairways and landings and the lower edge of the window is within 60 inches of the walking surface.
    - Any window that has sill higher than 72 inches above grade and lower than 24 inches above finish floor.
- Any window within 60 inches horizontally in any direction of the bottom tread of a stair and the lower edge of the glass is within 60 inches of the top of the tread.**